

Wood County Educational Service Center Programs

Reopening Plans for the Fall 2020

Expectations for the Classroom

Parents and Caregivers

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures of 100 degrees Fahrenheit or higher stay home.
- Please provide a mask or face shield (depending on sensory concerns) for your student to wear during the day. Students with higher levels of sensory concerns will be addressed on a case by case basis.

Students

- Preferably wear a mask or when necessary a face shield is necessary when entering, exiting or moving around the room or building.
- Wear a mask or face shield when working directly with staff members or other students
- Maintain 6' social distance from peers whenever possible.

Teachers/Staff

- Ensure classroom setup of desks provides physical distancing for students with 6' separation when possible between desks in the classrooms.
- Staff will wear a mask when in the building.
- Ensure students maintain physical distance.
- Seating charts must be established for each classroom.
- Provide reminders, issue warnings, contact parents/caregivers and report repeated expectation violators to the administrator.
- Keep the classroom door open whenever possible to maximize airflow and reduce the number of touches to door handles.
- Use supplies provided to spray or wipe down desks, chairs, and any common materials
- Make sure you have all supplies needed daily.
- Disinfect classrooms on a routine schedule.

Administration

- Ensure wellness checks are performed as needed.
- Ensure classrooms are set up for social distancing.
- Ensure classrooms and other common areas are disinfected on a routine schedule.
- Ensure supplies are readily available for teaching staff.
- Ensure seating charts are developed and implemented.
- Contact parents/caregivers and issue consequences to repeated violators

Expectations for Hallways and Common Areas

Parents and Caregivers

- Provide your student with a water bottle daily as water fountains will only be available to fill water bottles. Students will be able to fill their water bottles at school.

Students

- Report directly to your assigned area upon arrival at school.
- Masks must be worn, unless addressed by administration for students with sensory concerns.
- Social distancing must always be practiced.
- Follow all signage in the hallways and common areas.
- Stay to the right of the hallway when traveling to and from the classroom.
- Access to cubbies or lockers will only be during scheduled times by the teacher.
- Students must maintain 6' social distance in the hallways and other common spaces.

Teachers/Staff

- Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.
- Provide reminders, issue warnings, contact parents and report repeated violators to the administrator.

Administration

- Ensure proper signage is installed in hallways and common areas.
- Contact parents/caregivers, and issue consequences to repeated violators.
- Implement staggered dismissal times if necessary to maximize social distancing and student safety.
- Monitor drop off and dismissal at buildings to ensure students do not congregate in groups.

Expectations for Meetings

- When possible, meetings will be held using a virtual platform, via phone, or in person if necessary.
- All participants must conduct a personal health screening prior to the meeting, if the meeting is held in person.
- Meetings in person will follow social distancing standards and wear masks when entering, exiting, moving around the building and during the meeting.
- Room will be cleaned and disinfected before and after the meeting.

Expectations When Using the Restrooms

Students

- Wash hands
- Follow the directions on how many students are allowed in the restrooms at one time.

Lunch

Students

- Students will eat in the rooms at their designated seat.

Teachers/Staff

- Supervise designated eating areas to ensure students are properly physically distanced.
- Monitor and issue passes for restroom use during lunch time.
- Clean and disinfect serving areas and tables.

Expectations for Health Concerns

Parents

- Conduct daily student wellness check prior to sending student to school.
- Ensure contact information is up to date in the event an administrator needs to contact a parent or caregiver.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.

Students

- Inform a staff member immediately if you do not feel well or are experiencing a fever, persistent cough, sore throat, etc.

Staff/Administrator

- Isolate students who are showing symptoms to a separate area away from other students.

Additional Information

- W.C.E.S.C. staff will follow all directives from the Wood County Health Department, as well as the state health department and the governor.
- The W.C.E.S.C. will be transparent with all stakeholders that some level of risk will always be present when children and school district employees occupy school facilities.
- Parents will be notified when there is a confirmed case that may affect their child.
- 14 days quarantine will be required for any student or staff member who tests positive for COVID – 19, or anyone else as determined by the county health department.

W.C.E.S.C.'s goal is to provide education and support daily for the students throughout the school districts in Wood County.

If the state or county health departments, or the districts throughout Wood County must stop students from attending daily, the programs may need to follow a similar alternative schedule that is parallel to the majority of the school districts in the county.

If the state or county health departments, or the districts throughout Wood County must move to a lockdown and only provide remote learning, the following expectations are established to continue to provide an education for the students we serve in Wood County.

Remote Learning/Google Classroom/Schools PLP

Parents

- Monitor student progress on coursework
- Develop a "school schedule" to keep routines in place for students while working from home.
- Communicate questions and concerns immediately to staff

Students

- Follow a regular "school schedule" in order to keep a routine and be successful in your course work.
- Communicate questions and concerns immediately to teachers.
- Participate in virtual sessions with teachers as scheduled.
- Watch lessons provided by teachers and complete assignments according to timelines.

Teachers/Staff

- Create lessons that are engaging for students using a variety of strategies.
- Google Classroom or Schools PLP platforms for all assignments, links to resources, etc.
- Provide scheduled virtual lessons and allow time for office hour, in order for students to ask additional questions.
- Grade work in a timely manner and provide feedback to students on assignments

Administration

- Ensure each student has access to a device at home.
- Ensure student receives the instruction and support to successfully meet their established objectives.
- Ensure staff are operating a regular "school schedule" to provide the necessary instruction and support for students.

